



**Meeting Minutes of April 11, 2019**  
**Wayne Dumont Administration Building**  
**165 County Route 519 South, Belvidere, NJ 07823-1949**

The meeting was called to order at 8:04 a.m. by Chair Betty Schultheis, who led the group in the Pledge of Allegiance.

ROLL CALL Present: Andrea Kirchuk, John Kruk, Chris Maier, Jim Sheldon, Linda Stettler, Terry Urfer and Chair Schultheis. Also present were Planning Director Dave Dech, Land Preservation Director Corey Tierney, WCCC Project Specialist Dawn Smith, Agriculture & Natural Resources Senior Program Coordinator Hank Bignell and Public Information/Tourism Director Art Charlton. Guests in attendance were: Melanie Thiel of Washington BID and Mary Jo Harris from NORWESCAP.

**Approval of Minutes:** The meeting minutes of March 14, 2019 on a motion from Mrs. Stettler, seconded by Chair Schultheis, were approved.

**Old Business:**

**Update on Hackettstown plan for Grown in Warren:** Mr. Sheldon stated he has had several meetings and a presentation about the food hall with the Food Shed Alliance and others and things went well. The food hub would consist of a coffee shop, liquor license and some diverse food establishments. He applied for a USDA grant and hoping to hear by June. He talked with Cushman Wakefield as they did a study with some good ideas and used Colegio Consulting out of Princeton. He is looking to get the grant to hire Colegio Consulting to study this food hub idea in more depth. The study will cost around \$30,000.

**Report Regarding Governing Officials Association meeting held in March:** Chair Schultheis and Freeholder James Kern III attended this meeting. They had discussions with different municipalities. From the discussions of the meeting, Freeholder Kern and Chair Schultheis asked Mr. Dech to put together a spreadsheet of each municipality total land preserved. Mr. Dech distributed the handout to everyone. It is a very informative handout where each municipality could use it for planning purposes. Since this spreadsheet was so helpful, Mr. Dech mentioned he would like to show us a more informative map of spots left to develop for growth/rateables. In the future, the EDC would like to communicate with this group as they were forthcoming and very helpful.

**Tourism update:** Mr. Charlton went to a meeting with state agencies held by the NJ Business Action Center. Different groups from art, tourism and Economic Development were there. Mr. Charlton distributed handouts. In the meeting, they discussed the importance of arts and tourism and are focused on areas on others than the shore. The 2019 Travel Guide shows the Delaware Water Gap on the front page. Mrs. Kirchuk brought up the farm art tour concept with Historic tour with art programs. Need funding to make this happen and some predetermined tours. Mr. Tierney brought up that most of the historic areas are run by volunteers but he hired a new fulltime employee starting May 16 that will be focused on the arts/historic side and improving Shippen Manor.

**WCCC Status on working with businesses:** Mrs. Smith noted in the fall, they will have police academy certification, public safety courses, addiction, real estate program, and others. In addition, Career Day will be April 16-17 with 40 employers at the job fair. Mrs. Smith was asked to email Chair Schultheis the employer logos of who will be at the job fair. The job fair will also be posted on Facebook and they have signs on the roads as well. Mrs. Smith asked if we know of any businesses that need training, they have money from grant to spend. Mr. Urfer mentioned that Hope passed a resolution to recognize April as WCCC month and asked that we mimic the resolution. The resolution on a motion from Mr. Urfer and second from Mr. Kruk was approved.

**Public Comment:** Mrs. Harris asked about the Governing Officials Association and is the meeting open to the public? Mr. Kruk told her anyone with an official title with a town can join/ attend but it is not open to the public.

**New business:**

**Chair Schultheis established a Sub-group for the Grown Warren Project.** If you are interested in joining let her know. Mr. Urfer noted that Board Member Mitch Jones would want to join. Mr. Urfer said he would assist him.

**Trail with DD in Washington-** Mrs. Harris and Mrs. Thiel volunteered to help distribute literature in our last meeting so Chair Schultheis stated let's try the Dunkin' Donuts in Washington first. Chair Schultheis will work with them on what literature and something to put the literature in.

**Interest in the Governing Officials Association:** Chair Schultheis stated the meeting is great place to get messages to them. EDC is welcome to come anytime. Mr. Kruk mentioned again that anyone with a title can go.

**White Township Jaindl Industrial Park:** Mr. Kruk brought it up as it's a big industrial business in the planning stages and that we need to keep it on our radar.

The meeting was adjourned at 9:45 a.m. The next meeting will be **May 9, 2019.**

Respectfully submitted,  
Brittany Nigro